



Exhibitor Registration Form
2025 Kingston Earth Fair
Saturday May 10, 2025 – 11am-5pm
Registration due April 25th, 2025

*Please Note: This form is **NOT** for prepared food businesses. Prepared food businesses please contact Kristin Kessler at the Department of Health and Wellness - kkessler@kingston-ny.gov or (845) 334-3917.*

Please type or print in the space provided:

Your Name: _____
Company/Agency/Org.: _____
Company Address: _____
City: _____ State: _____ Zip: _____
Email: _____ Phone: _____

Registration Information:

- NON-VENDING EXHIBITORS only need to submit this form; there is no fee for non-vending exhibitors.
- EXHIBITORS CONDUCTING SALES must complete a [City Vendor Application¹](#) and pay \$40 to the Clerk’s Office.
- Exhibitors must provide their own table(s), chair(s), and tent(s). The exhibition space is 10’ x 10’. Tents are optional. **The City will not be providing these materials.**

Nature of display: _____

Name/Phone of person who will be the event contact: _____

Additional info (check all that apply):

- I will be conducting sales
- I will be bringing a tent
- I would like to hand out free samples
- Other requests or needs: _____

PREFERRED: Email completed form to: pgreene@kingston-ny.gov
OR: Mail completed form to: Phillip Greene
City of Kingston Sustainability Office
467 Broadway
Kingston, NY 12401
Any questions please contact: Phillip Greene- (845) 481-7334

Festival Venue & Additional Information:

- The **2025 Kingston Earth Fair** will take place outdoors at **TR Gallo Park, 30 Rondout Landing, Kingston, NY.**
- Set up is scheduled for **Saturday May 10th between 8:30AM and 10:45AM**, Exhibitors are responsible for setting up and breaking down their displays same day after 4:00 PM.
- In the event of poor weather predictions, the Event Committee will decide on **Thursday, May 8th** whether to cancel the event. There will not be a rain date option.

¹ https://www.kingston-ny.gov/filestorage/8399/8491/15147/10454/City_Vendor_Form.pdf